

CALIFORNIA APPRENTICESHIP COUNCIL

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CALIFORNIA APPRENTICESHIP COUNCIL
2016 FOURTH QUARTERLY MEETING
MINUTES
MONTEREY TIDES HOTEL
2600 Sand Dunes Drive
Monterey, CA 93940

Thursday, January 26, 2017

9:00 A.M.

I. CONVENE REGULAR QUARTERLY MEETING

Chairperson Yvonne de la Peña called the meeting to order at 9:02 a.m.

- A. Pledge of Allegiance
Chairperson Yvonne de la Peña led the attendees in the pledge of allegiance.
- B. Roll Call
DAS Chief Diane Ravnik called the roll.
The following Commissioners were present: Yvonne de la Peña, Richard Harris, Pat McGinn, Scott Gordon, Susan Anderson, Jack Buckhorn, Javier Romero for Van Ton-Quinlivan, Paul Von Berg, Christopher Christophersen, Hector Velez, Jim Hussey, Carl Goff, Frank Quintero, Aram Hodess and DAS Chief Diane Ravnik
Members absent: Barbara Blake, Chip Martin and DIR Director Christine Baker.

2017 CAC Chairperson Induction

- Chairperson Jim Hussey was sworn in as the new CAC Chair.

CAC/CCA Liaison Committee Members Induction

- DAS Chief Diane Ravnik gave the oath of office to all CAC/CCA Liaison Committee members.

C. Executive Session

No executive session was held during the quarter.

D. Approval of previous minutes for October 27, 2016.

A motion and a second were made to approve the minutes of the October 27, 2016 meeting. All were in favor. The motion carried.

E. Announcements

1. DAS Deputy Chief Glen Forman made a safety announcement and advised of all emergency exits.
2. DAS Deputy Chief Glen Forman requested that any information that needs to be presented to the CAC needs to be received at DAS no later than 30 days prior to the scheduled meeting. This allows DAS to copy the material and make it available to all commissioners to be able to review prior to the meeting

F. Communications

1. No communications this quarter.

II. BUSINESS SESSION

A. *Legal Matters* - Deputy Attorney General Lucy Wang

- o Nothing to Report

B. Apprenticeship Complaint Findings / Decisions by the Administrator of Apprenticeship

- a. David Ulloa, v. The Los Angeles Electrical Joint Apprenticeship and Training Committee, DAS Case 2016-11

C. Notice of Appeals During the Quarter

- a. None received

D. CAC Appeal Panel Decisions

- a. Ivan Rudenko v. Sprinkler Fitters U.A. Local 483 JAC – DAS Complaint No. 2014-14 CAC 2016—01

Susan Anderson gave a report regarding the three member panel that consisted of Jim Hussey, Jack Buckhorn and Susan Anderson was assigned for this appeal. The three members reviewed the record and had a phone conference and reviewed the four grounds of Mr. Rudenko determination.

- 1) Ability to stay reasonably employed throughout his apprenticeship
- 2) Failure to except job assignments
- 3) Failure to make himself available for employment in order to advance and complete his apprenticeship hours.
- 4) His repeated request to delay or suspend his progression of his apprenticeship.

The appeals panel felt that the grounds were justified, and in reviewing the record did not feel the need to hold a hearing. The three member panel agreed that the appeal should be denied and that is the recommendation to this committee.

A motion and a second were made to accept the report from the three member panel. All were in favor. The motion carried.

A formal request was made by Ivan Rudenko and granted to continue the appeal and for it to be heard here today. Mr. Rudenko appeared before the panel.

Mr. Rudenko provided additional information to the Commissioners. This information was not included in the original record that was used to make the decision. Mr. Rudenko stated that he did not refuse a dispatch. He also provided dispatch records that he stated were inaccurate and also stated another apprentice showed up on his record as being dispatched. He stated that there were dispatch screenshots that were submitted of his refusals that he stated were inaccurate. Mr Rudenko stated that he did research on the screenshots submitted and highlighted an alleged refusal date. The software that was used was Union Manager which you can see in the bottom of the screenshots. Mr Rudenko investigated who uses this software and the uses. Mr. Rudenko was able to interview someone and ask questions regarding the “OK” and “Cancel” button that appeared on the screenshot. He stated that the software has restrictions and that if you click “OK” it changed the date to a current date and that the union was trying to refer to a April 2nd date of refusal and were not able to change the date so they took a screenshot of the date. You can see in the corner of the screenshot the actual date that they were looking at the document, which was close to the date of the hearing. Mr. Rudenko stated that for a 6 year period he was available or working. He stated that he was removed from the union after 9 years. He stated the Director Christine Baker determination stated that he was removed after 10 years. He also stated that during the course of his apprenticeship he was on disability. He stated that he had two questions for the Commissioners:

1. One to be shown a rule were it states that you have to complete the program within 10 years.
2. And he stated that he felt this was a violation of the Americans with Disability Act. If someone is on disability would you count it against the time it took to complete the apprenticeship program?

Steven Fox, Training Director for Sprinkler Fitters U.A. Local 483 JAC stated that they dispute some of the statements that were made today. He stated the one thing that he would like the commissioners to know is that Mr. Rudenko has been and continues to be available to reapply to the program at any time.

Comments and questions were made and taken from the Commissioners and the apprenticeship community.

It was stated that if Mr. Rudenko reapplied for the program there was no guarantee that he would be accepted into the program. Richard Harris sated that Mr. Fox did not have the authority to reinstate Mr. Rudenko into the program which would end this appeal today. He asked Mr. Fox if he would like to go back to his union and discuss it with his Board of Directors and advice the Commissioners of their decision.

Commission de la Pena asked during the period of disability was the apprenticeship agreement suspended? Mr. Fox stated that is contingent upon the apprentice to notify the program and submit in writing and request a leave of absence. To the best of his knowledge he is unaware of Mr. Rudenko making this request.

Mr. Rudenko stated that he was on state disability and was receiving disability payments during the course of the apprenticeship program when he was not able to work. He stated that the union was aware of this information.

A motion and a second were made to table the discussion and review the additional information that was received by the CAC today in regards to Mr. Rudenko's case. All were in favor. The motion carried.

E. Automatic Orders of the Council

1. TCI Machine Operator Apprenticeship, in Carlsbad, CA for the occupation of Machine Operator I – Approved 10/05/2016
2. California Correctional Health Care Services Apprenticeship Program, in Elk Grove, CA for the occupation of Registered Nurse – Approved 10/20/2016
3. Laylah Binat Beauty Education Center Apprenticeship Program, in Pasadena, CA for the occupations of Barber, Cosmetologist -- Approved 10/20/2016
4. Bay Area Cybersecurity Apprenticeship Committee, in San Francisco, CA for the occupation of Cybersecurity Analyst – Approved 11/16/2016
5. The UC Irvine/State Employees Trades Council JAC, in Irvine, CA for the occupation of Advanced Automation Control Technician – Approved 11/30/2016
6. Tap-Technology Apprenticeship Program (San Diego Futures Foundation-SDFF), in San Diego, CA for the occupation of Computer Support Specialist-Technology Pathway – Approved 12/12/2016
7. Dobler Imagineering, in Lodi, CA for the occupation of Machinist, General – Approved 12/21/2016
8. Columbia College Apprenticeship Initiative, in Sonoma, CA for the occupations of Food Service Manager, Lodging Manager – Approved 12/28/2016

F. Chief's Report – DAS Chief Diane Ravnik

DAS Chief Diane Ravnik gave the Chief's report. Chief Ravnik stated copies of the report were provided in the back of the room and are made available to apprenticeship community.

G. Old Business

1. Proposed Revision of the CAC Regulations concerning Public Works enforcement

Commissioner Jim Hussy stated that at the committee meeting yesterday there was some new information that had not been published that came forward. So this item has been tabled for the next meeting. This reinforces the request that was made earlier that if you have information that you need to bring before the CAC, please provide it by the 1st of the month prior to the CAC meeting.

H. New Business

i. Discussion of Draft “California Apprenticeship Council Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI”.

Commissioner Jim Hussy stated that at the legislative committee which met yesterday there was a motion that came forward regarding a draft on the CAC Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI. Commissioner Hussy asked for Commissioner de la Pena to speak give us an update regarding the document discussed.

Commissioner de la Pena stated that this guideline and policy is intended to satisfy Education Code Sections 8155 (b) and 79149.6 (b) that requires the California Apprenticeship Council to approve a policy related to common administrative practices and treatment of costs and services, as well as other policies related to apprenticeship programs.

Commissioner de la Pena stated that this document was put on the DIR website after the October meeting and was available for public comment. The comments were considered. Commissioner de la Pena made a motion and a second was made to approve the document by the Legislative committee yesterday. She stated it is the recommendation of the committee to have the CAC approve this document and move this document forward.

Nicholas Esquivel, Chancellor’s Office stated that there was error and an edit that was discovered in the related supplemental instruction committee meeting regarding the transfer of RSI funds. He stated that Frank Cuneo brought it to his attention. The bullets need to read as follows:

- All requests to transfer RSI funding **WITHIN** schedule (2) or within schedule (3) of Budget Act Item 6870-101-0001 must be submitted to the CCCCO for approval no later than September 1 of the current fiscal year. Failure to meet this deadline will cause the transfer to be disapproved or delayed.
- All requests to transfer RSI funding **BETWEEN** Budget Act schedules (2) and (3) of Item 6870- 101-0001 must be submitted to

the CCCCCO for approval no later than February 1 of the current fiscal year. Failure to meet this deadline will cause the transfer to be disapproved or delayed.

A motion and a second were made to approve the edits of this document. All approved. The motion carried.

Commissioner de la Pena stated it is the recommendation of the committee to have the CAC approve the edited document related to common administrative practices and treatment of costs and services, as well as other policies related to apprenticeship programs forward.

A motion and a second were made to approve the edits of this document. All approved. The motion carried.

- ii. Proposed changes to regulations governing online instructions.

Commissioner Hussy stated the Rules and regulations committee met and discussed the proposed changes to regulations governing online instructions. He asked for Commissioner Aram Hodess to advise the council of this issue. Commissioner Hodess stated a proposal from the RSI Committee to add a new paragraph (i) amending CAC Regulation 212(a)(7) was discussed.

A motion and seconded that an amended RSI Committee proposal be adopted. All approved. The motion carried.

III. FORUM – “Boy Scouts of America: Exploring Program Pre-Apprenticeship Partnership Opportunity” Presenters Mike Surbaugh; President, Boy Scouts of America, Lou Paulson; President, California Professional Firefighters and Dan Walters; Vice President, Western Region, Boy Scouts of America

A presentation was made regarding the Boy Scouts of America-Exploring Program Pre Apprenticeship Partnership Opportunity. They stated the Exploring is a unique career exploration program for young men and women ages 10 - 20. The program provides students with an opportunity to learn about a wide variety of career fields and network with professionals already working in those fields. For the youth in this program they get hands-on experience to determine whether or not a particular career field is right for them. They are able to develop valuable networking contacts with professionals working in that selected career fields, and they get to know other youth with the same interests and aspirations. Exploring is the first step in identifying career possibilities while having fun in an exciting and informal environment.

Exploring exists to teach important life and career skills to young people from all backgrounds through immersive career experiences and mentorship provided by community and business leaders. Together, we equip young people with character, leadership and life skills that can be used both today and in their future careers.

Exploring is based on a unique and dynamic relationship between youth and the organizations in their communities. Businesses and community organizations initiate a career-specific Explorer post or club by matching their people and organizational resources to the career interests of youth in the community. The result is a program of interactive activities that helps youth pursue their special interests, grow, and develop.

They work with thousands of local, regional, and national businesses and organizations to deliver the Exploring programs representing hundreds of different career fields.

The rapid growth of Exploring led to the development of national specialty programs in aviation, business, science and engineering, law and government, law enforcement, health careers, outdoor, Sea Exploring, sports, career education, arts, skilled trades, social service, fire and rescue, and communications.

If your business or organization is considering the impact you can have on young people in your community through the Exploring program, the first thing you should discuss with the head of the organization is which age group(s) you'd like to work with. Explorer CLUBS serve middle school age youth in 6th - 8th grades. Explorer POSTS serve 14 - 20 year olds. Both programs are coed.

Questions and Comments were taken from the public.

- It was stated that the Boy Scouts of America: Exploring Program covers the liability of your post.
- Training and materials will be provided to give the character development portion of the program.
- Nick Esquivel, Chancellor's Office stated that this program sounds like it would be eligible to apply for the \$6 million dollar Pre-Apprenticeship request for application that was just released.

Anyone who had any additional questions were asked to contact Dan Walters at danw@CooperHarbor.com

Commissioner Jim Hussy thanked all the presenters their time.

IV. CAC STANDING COMMITTEE REPORTS

A. CAC/CCA Liaison Committee - Report from Report from January 25, 2017–CCA Chairperson Luis Reyes

Luis Reyes provided a report he advised that the previous meeting minutes were approved. It was noted that the Secretary position that is vacant needs to be filled by a person that is in Southern California. A motion and a second were made to approve the coffee service. All were in favor. The motion carried. Luis Reyes stated that they are looking for a location in San Diego to host the next California Conference on Apprenticeship (CCA). A motion and a second were made to approve a deposit for a Southern California conference location once found. All approved. The motion carried. Don Simonich volunteered to organize the a.m. networking event and find a golf course to host the event.

B. Public Relations & Publicity Committee- Report from January 25, 2017–
Chairperson Carl Goff

Commissioner Goff reported a motion and a second were made to approve the Minutes of January 27, 2015. All approved. Diane Ravnik discussed the Apprenticeship Newsletter. She encouraged all members of the apprenticeship community to send in articles for the newsletter. Nick Esquivel with the Community College Chancellors office stated that a release of \$6 million dollars in grant funds for apprenticeship programs. Filing date is February 15th, 2017.

Commissioner de la Pena made a suggestion to have a representatives of California Association for the Advancement of Apprenticeship Training (CAAAT) and California Apprenticeship Coordinators Association (CACA) on the conference call and group email to assist with articles for the Apprenticeship Newsletter.

A motion and a second were made to request to have a Facebook page for the CAC/CCA. All were in favor. The motion carried.

C. Ad Hoc Committee to "Consider Federal Re-recognition of California Apprenticeship." – Report from January 25, 2017– Acting Chairperson Jack Buckhorn

Chairperson Jack Buckhorn stated that they reviewed and approved July 27, 2016 meeting minutes. This committee was formed to consider the re-affiliation/recognition of the State of California with the Federal DOL/OA and come back with a recommendation to the Council. Chairperson Jack Buckhorn stated there was an informal meeting that took place with Daniel Villao along with other representatives from DOL/OA, Aram Hodess, Jim Hussey, Diane Ravnik, Glen Forman and Christine Baker.

Chairperson Jack Buckhorn stated it was requested that that Chief Ravnik write a letter to the Office of Apprenticeship (OA) asking for them to come back to the table with a bulleted list of issues that would need to be addressed in order for re-recognition to happen from the federal prospective and also to offer some bullet points on how the state of Oregon and the state of Washington accomplished some of the measurement components that they have accomplished within the federal system. The motion was to also include that they address the “needs issue”. Once provided to the council it would give us the additional information that is needed to consider the re-affiliation/recognition of the State of California with the Federal DOL/OA.

A motion was made to have Secretary to the Council Diane Ravnik, write a letter to Mr. Villao of the DOL/OA, and acknowledge the meeting that took place, thank him for the outreach, articulate the CAC position, and make the additional request of a bulleted list of issues that was originally requested in order for re-recognition to happen. That Motion passed.

D. Legislation Committee - Report from January 25, 2017– Chairperson Yvonne de la Pena

Commissioner de la Pena stated previous minutes were approved. She discussed the Budget Act 2017-2018: Appropriation for Apprenticeship as Introduced January 10, 2017. She stated that this budget referenced Assembly Bill 96 and Senate Bill 72. Commissioner de la Peña stated that the budget was released and that in another week the budget trailer bills will be released. She stated that we are looking at the budget closely and any changes that we would like to have made we would have to put in a budget trailer bill. Commissioner de la Pena stated the RSI hourly rate has increased by \$0.19 from \$5.71 to \$5.90 (3.33% increase). Commissioner de la Peña stated that even with the increase of the RSI hourly rate we are still funded about 450,000 less hours.

Chairperson de la Peña gave a short report about bringing the subject of best practice back before the committee to review and provided copies of this policy. She stated the John Dunn had worked on this item but it had never been approved by the CAC. She stated that this policy is intended to satisfy Education Code Sections 8155 (b) and 79149.6 (b) that requires the California Apprenticeship Council to approve a policy related to common administrative practices and treatment of costs and services, as well as other policies related to apprenticeship programs.

A motion and a second were made to adopt the CAC Policy on Common Administrative Practices and Treatment of Costs and Practices Related to RSI. All approved. The motion carried.

E. Standards, Rules and Regulation Committee - Report from January 25, 2017– Aram Hodess

Commissioner Aram Hodess reported that the previous minutes were approved. There was a discussion of proposed changes from DIR to CAC regulations governing public works apprenticeship enforcement. Several modifications to these proposed changes were suggested.

Proposed revisions of the CAC Regulations concerning Public Works Enforcement was held over until the April 2017 meeting to allow the submission of any additional proposed revisions. They proposed revisions were requested to be submitted no later than April 1. Discussion on this item is continued to the next CAC meeting.

Commissioner McGinn expressed an interest in modifying the DAS-7 form to gather more information from contractors. This issue will be placed on the agenda for the April 2017 meeting.

A proposal from the RSI Committee to add a new paragraph (i) amending CAC Regulation 212(a)(7) was discussed. It was moved and seconded that an amended RSI Committee proposal be adopted; clarifying that online learning approved in the training curriculum would conform to the rubric used for the California Community Colleges Online Education Initiative.

Numerous concerns were raised from Commissioners and the floor including whether the new language was appropriately located in Section 212. Because of this and other concerns, the motion was withdrawn. Lucy Wang was requested to assist in the drafting of any new language if necessary.

F. Related Supplemental Instruction Committee- Report from January 25, 2017-Chairperson Pat McGinn

Chairperson Pat McGinn reported that the previous minutes were approved. There was a draft that was posted on the website for review or comment from the last meeting in October. Commissioner McGinn stated that Lynn Shaw was there to assist the apprenticeship community and labor organizations with writing some minimum qualifications for apprenticeship instructors. He stated that they decided to move this forward and to get this item approved and finalized by the Related Supplemental instructors and submit this document to the California Apprenticeship Council who would then submit it to the Board of Governors of the California Community College system.

Commissioner McGinn stated that all of the changes suggested were made to the document. The document (*Please see the attach.*) was reviewed by all committee members and the apprenticeship community. Comments were made by the public.

A motion and a second were made to adopt the Minimum Qualifications for Apprenticeship Instructors proposal to be submit to the California Community College Board of Governors by the California Apprenticeship Council on January 26, 2017. With there being no objection. The motion carried.

V. EDUCATION AGENCIES REPORT

A. California Community Colleges – Nick Esquivel Coordinator of Apprenticeship Programs, California Community Colleges Chancellor’s Office

- Governor’s Budget Summary – 2017-18 (please see the attached.)
Mr. Esquivel discussed the budget as it relates to Apprenticeship Programs—There are over 265 apprenticeship programs sponsored by local educational agencies, community colleges, and the Labor and Workforce

Development Agency's (Labor Agency) Employment Training Panel which support training to approximately 74,000 apprentices. These programs offer interested Californians a clear pathway to obtain classroom instruction and on-the-job training skills leading to gainful employment, while also providing California businesses with well-trained employees. The Budget includes \$54.9 million ongoing Proposition 98 General Fund and approximately \$13 million Employment Training Fund for apprenticeship programs.

Economic and Workforce Development Program—This program provides funding for targeted investments in economic and workforce development, focusing on priority and emergent industry sectors, providing short-term grants to support industry-driven regional education and training. The Budget includes \$22.9 million ongoing Proposition 98 General Fund to support this program

- P1 Report (please see the attached.)
Mr. Esquivel discussed the P1 Apprenticeship Report for the Fiscal year 2016-17 which covers 7/1/2016-12/31/2016. Mr. Esquivel stated there was a total of 1,958,490 Hours Reported and a total of \$11,182,977 reimbursements at the current RSI rate of \$5.71 per hour. He stated that represents \$52 million dollars in allocations for this year. Nick apologized and stated that in the report there was an error and he was notified by Los Angeles Unified under reported 1.8 million dollars in RSI.
- 2017-18 Proposed RSI & CAI Budget
Mr. Esquivel discussed the Governor's 2017-18 Budget, as introduced, increases to a total of \$ 54,872,000. The hourly reimbursement rate for RSI increased to \$5.80. This rate is essentially equivalent to the community college noncredit hourly rate. The total RSI to California Community College LEAs is \$17,745,000 which is about 3,059,482 RSI Hours. RSI to California Department of Education LEAs has also increased to \$22,127,000, which is about 5,645,689 RSI Hours.
- Mr. Esquivel stated that RSI to California Department of Education LEAs for fiscal year 2013-14 RSI was underfunded \$580,749.68, fiscal year 2014-15 RSI was underfunded \$3,784,400.48 and \$3,034,441.94 for fiscal year 2015-16.
- Mr. Esquivel stated that RSI to California Community College LEAs for fiscal year 2013-14 RSI were underfunded \$2,018,198.96, fiscal year 2014-15 RSI was underfunded \$2,494,579.76 and over funded \$2,474,029.52 for fiscal year 2015-16. He stated that within the current budget code the Chancellors office has the authority to go back into years that were underfunded and reimburse those community college districts. Mr. Esquivel stated that they reimbursed for those underfunded years of 2013-14 and part of 2014-15. Bringing the total amount underfunded for those 3 fiscal years to just over \$2 million dollars.
- Governor's Current Year Budget 2016-17

- Related and Supplemental Instruction (RSI) - \$5.71
 - RSI to California Community College LEAs- \$17,185,000
 - RSI to California Department of Education LEAs - \$21,429,000
 - California Apprenticeship Initiative - \$15,000,000
 - Total \$53,614,000
- 2016-17 California Apprenticeship Initiative – Pre-apprenticeship Grant Program
 - Up to \$6,000,000 Total Grant Funds available
 - Grants are ranging from \$250,000 - \$500,000 Per Award
 - Mr. Esquivel and Javier Romero will be hosting a Bidders Conference: February 1, 2017 at 2:00 p.m.
 - Applications must be received electronically at the Chancellor's Office by 5:00 p.m. on **February 15, 2017**

Questions and comments were taken by the apprenticeship community.

VI. REPORT OF ADMINISTRATIVE and COOPERATING AGENCIES

A. Division of Labor Standards Enforcement (DLSE) Public Works Unit

It was reported that last fiscal year DLSE assessed over \$6.2 million in penalties for 1777.7 apprenticeship violations and had recovered over \$2.2million. In training funds DLSE has assessed over \$312,000 in penalties and recovered over \$197,714. Currently DLSE has about 30 investigators. It was stated that they recovered over \$90 million dollars in back wages for workers. It was reported that DLSE had a total of 99 outreach events in 12 months. He stated the statistical trend that they have observed is that they are at the same level as reported in 2015.

B. Tradeswomen Inc. Meg Vasey, Executive Director

Meg Vasey reported that Tradeswomen has a goal to for Woman to make up 20% in apprenticeship by the year 2020, and they are starting to see the some success. She stated that the Elevator constructors have made some real progress for a couple of year (2010-2011) there were no woman apprentices. Now IUEC local 8 has over 13 woman apprentices out of about 350. Similarly Northwest Carpenters has doubled the number of woman apprentices in their program in the last 5 years. Also she stated that the operating engineers have kept high numbers in the trade and remain over 10% woman.

Woman build Nations will be held October 13-15, 2017 Hyatt Regency McCormick Place in Chicago, IL.

C. California Association for the Advancement of Apprenticeship Training (CAAAT) Tracy Barrett

- CAAAT reported that ABC NorCal held their local craft competition event in November. A total of 10 apprentices competed in the various trades. The judges were primarily ABC graduates and prior National Craft Competition competitors. The 2 winners from the electrical competition and 2 additional competitors that are being sponsored by their companies, Bergelectric Corp. and Helix Electric Inc., will go on to represent ABC NorCal at the National Craft Competition in Fort Lauderdale Florida at the end of February 2017.
- Associated Builders and Contractors – San Diego (ABC San Diego) ABC SoCal held its 23rd local Craft Championship competition, showcasing their top electrician and plumbing students. The top two electricians and plumbers will compete in the ABC National competition in Fort Lauderdale, Florida at the end of February.
- WECA recently upgraded their Electrician Trainee Get Wired! 301, Blueprint Reading for Commercial Construction Part 1 course to use digital blueprints, which students access from a mobile table that is included with the tuition of the class.

D. California Apprenticeship Coordinators Association (CACA) Frank Cuneo, President

- CACA met on January 25, 2017 at 4:09pm.
- Previous minutes from October 26, 2016 were approved. Self-introductions were made by members present.
- All apprenticeship activities and events were reported throughout California by all members.
- Don Merrill, DAS provided a report on DAS activates and streamlining processes and hiring new staff.
- Treasury report was approved and also it was approved to start the process on some minor by-law revisions.
- Contributions to the CAC newsletter were discussed.

VII. ADJOURNMENT

A motion and a second were made to adjourn the meeting. All were in favor. The meeting adjourned at 10:44 a.m.